

APPENDIX D

STUDENT INSPECTION OF TESTS AND EXAMINATIONS

It is the policy of the University that any student shall have the right to reasonably inspect any graded paper in any course in which he or she has been or in currently enrolled.

Within the context of this policy, the following definitions are made:

"Paper" shall mean any examination, test, term paper, research paper, review, analysis, or other written matter which, in any way, counts in the instructor's computation for a grade of a student in a course.

"Graded paper" shall mean any paper that has been evaluated by the instructor, and on which errors have been noted, together with the numerical or letter evaluation or grade.

"Reasonably inspect" shall mean the right to review, although not necessarily permanently possess, a graded paper. This review shall be at a time that is reasonable to both student and instructor, whether the review be in a class or by appointment. Such inspection may be made at any time within a year following completion of a course.